

School Advisory Council (SAC) Meeting Minutes
Colby Village Elementary School (CVES)

January 22, 2025, 6 pm

Attendance: Naomi Kelloway (Acting Principal), Jacqui MacKenzie (Staff), Felicia MacRae (Chair), Heather Neish (Secretary), Joyce Diamond, Paul Bailey, Peter Redmond, Jenny McCarthy, Amanda Crabtree

Regrets: Tara Tanton

1. Meeting called to order

2. New Business

a) School Photographer

- John Tenwolde has acted as school photographer for many years and has offered CVES a 3-year contract + optional 2-year extension. Ten percent of the sales are returned to the school. This year, that amount was approximately \$600. Discussion about other known photographers and how to spend the 10%. All agreed to the proposed contract and photographs will be taken in October 2025.

b) SSP (Student Success Plan) Update

- Literacy: The original goal for this year centered on guided reading groups, however, upon review, it has been changed to comprehension.

- Math: Cheryl Keating, HRCE Math Consultant, worked with grade 2-6 teachers on math strategies and improving lessons. She will work with grade 1-2 teachers in the near future.

- Well being: The school theme this year is kindness. School assemblies are held monthly with one class presenting on the theme. The “kindness monkey” identifies students acting kind and pictures and stories are shared with the school at assemblies.

c) Fire Regulations

- Fire regulations must be followed. An HRCE Operations staff member did a preliminary walk through at CVES. Minor infractions were found and corrected. These included fabric coverings and some flex seating options. The Fire Marshall will do a final walk through.

d) Lunch Groups for Students

- Lunchtime clubs for students will begin soon. They will be held once or twice a week. Clubs include Dungeons & Dragons, musical keyboard, yoga and possibly chess/checkers. N. Kelloway suggested holding a babysitters course and home alone course for students. The school will source it and bring the cost back to SAC for approval. All agreed these were worthwhile opportunities for students.

e) Math Update

- N. Kelloway provides three updates per year to HRCE. The update includes if students are meeting grade level expectation. There was a discussion about supporting

students that fall below expectation. N. Kelloway reviewed available supports at the school. J. Diamond pointed out that students currently in grade 4 and 5 started school at the height Covid-19 and there may be a correlation between that and falling below grade level expectations.

The data collection results on Term 1 Math Computational Fluency are:

Primary	19/19 students meeting
One	30/31 students meeting
Two	28/35 students meeting Out of the 7 students not meeting, 1 student identified as African Ancestry
Three	23/31 students meeting Out of the 8 students not meeting, 3 students identify as African Ancestry
Four	28/37 students meeting 2 students exempt (IPP) 1 student not meeting identifies as Indigenous 1 student not meeting identifies as African Ancestry
Five	25/40 students meeting Out of 15 students not yet meeting, 2 students self identify as African Ancestry
Six	31/37 students meeting Out of 6 students not yet meeting, 1 student self identifies as Indigenous

f) Literacy Update

- N. Kellow reviewed literacy data as of first term. The majority of students are meeting grade level expectations. There is a breakdown for students that self-identify as African Ancestry and Indigenous.

- Term 1 P-3 Classroom Based Assessment Data:

- 81% of students were meeting

- 8% were approaching

- 11% were developing

When we break the data down and desegregate it further:

75% of our students who self identify as Indigenous were meeting

25% of our students who self identify as Indigenous were approaching

67% of our students who self identify as African Ancestry were meeting

8% of our students who self identify as African Ancestry were approaching

25% of our students who self identify as African Ancestry were developing

g) SAC Funding

- SAC Funding is used to support students in reaching SSP goals. N. Kelloway tabled the idea of buying multiple copies of books so students could participate in literature circles. A literature circle is when multiple students read the same book at the same time and then complete a project on the book. The school currently does not have multiple copies of books. All agreed that this is a good idea. Ms. MacDonald will speak to Tattletales, a local bookstore, and determine the options and cost. SAC will review at a later date.

h) Math Coaching

- Dwayne Slobodnick will return to CVES, date TBD. He works on math strategies with the grade 6 class.

i) Concert

- The school concert held in December was well received. The group praised Mr. Leblanc, Music Teacher, for his creativity and talent. A discussion was held about limited seating due to fire regulations.

4. Meeting Adjournment

- Meeting adjourned at 7:12 pm